



## KARL ROAD CHRISTIAN CHURCH

5400 Karl Road  
Columbus, OH 43229  
614-888-3444

### **Part Time Church Secretary**

A warm and friendly church in North Columbus needs an organized and dependable person to perform general office functions. Order of Service and Special Service programs need to be completed. Experience with power point, MicroSoft Office, and church windows required and a knowledge of voicemail and website management expected.

Work hours are approximately 6 hours per week.

Salary is \$18.00 per hour.

Please send resume to [mgdewitt@breezelineohio.net](mailto:mgdewitt@breezelineohio.net)

 **Ignited by God.**  
*Changing our World.*