



RETREAT AND CONFERENCE CENTER

Procedural Handbook

Camp Christian Mission and Vision Statement

MISSION- The Camp Christian Retreat and Conference Center is to welcome all who seek fellowship, rest, reflection, and growth by providing Christian hospitality and enriching programs.

VISION- We aspire to be recognized year-round as a camp, educational area, and a retreat location where community is built, hospitality is experienced, and God is felt.

STATEMENT OF FAITH- The Camp Christian Retreat and Conference Center provides a safe and welcoming environment for all guests. ALL are welcome regardless of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, or sexual orientation. We celebrate God's creation as we move forward.

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Purpose and Purview of the Camp Christian Committee

The Camp Christian Committee's (CCC) purpose is to propose, review and provide direction related to Camp Christian and programming. The CCC functions as a committee as set forth under the Regional Church Council Bylaws.¹

Members of the Committee shall include the following representatives selected by their individual camp/commission/local organization and affirmed by the CCC: one representative from CYF, Chi-Rho, Junior Camp, Advance Conference, Disciples Fellowship Retreat, Adult Conference, Grandparents Camp, Regional Church Council, Finance Committee, Local Community, Anti-Racism Commission; two members at large from one of the other Ohio Regional Committees; two additional members at large.

These Committee members shall be held accountable by the Chair of the CCC. Vacancies will be filled by the individual camp/commission and the CCC Chair.

CCC Responsibilities

VISIONING - Develop and maintain a vision for the Camp Christian property. This visioning should include both a short-term vision (2-5 years) and a long-term vision (5-10 years)

FACILITIES - Pertaining to use of property or buildings owned by the Christian Church in Ohio (CCINOH) at 10335 Maple Dell Road, Marysville, OH 43030 (Maple Dell property)

¹FROM RCC BYLAWS - ARTICLE IV—INSTRUMENTALITIES AND COMMITTEE STRUCTURE

Section 1. Pursuant to its authority under Section 5 of Article VI of the Constitution, the Christian Church in Ohio (Disciples of Christ) may from time to time establish and maintain committees, commissions, and task forces to serve as instrumentalities of work and fellowship in order to fulfill the mission of the Christian Church in Ohio. These instrumentalities shall have those duties assigned to them by the Regional Church Council and shall be responsible to and work under the direction of the Regional Church Council. They shall report regularly, but not less than annually to the Regional Church Council. An updated list of committees, commissions, and task forces can be found in Appendix A.

Maintenance - In coordination with the Camp Site Manager, review maintenance requests and plans for repair or improvements on the Maple Dell property. Make requests to the Regional Church Council for necessary expenditures or capital improvements.

Outside Usage - Develop and coordinate enforcement of policies for usage of the Maple Dell property and buildings by groups not affiliated with the Christian Church in Ohio. This will include, but not be limited to, The Free Store, weddings, retreats, and other special events.

CAMP AND CONFERENCE PROGRAMMING - Ensure that Camps and Conferences of the Christian Church in Ohio develop internal programs and curriculum that reflects our Christian Values.

Programming - Receive reports on camp programs provided by the committee representative from individual programs. Overarching discussion and review of curriculum to maintain values set forth by the CCINOH. (Note: specific programming to be carried out by individual camp and conference programs.) Provide a format for appeals, if necessary.

Policies - Developing, implementing approved general policies set by the CCINOH Regional Church Council as they pertain to individual camp and conference programs. Coordinate with individual camp and conference programs to initiate possible new policies. Ensuring that all approved policies are being adhered to by individual camp and conference programs. These policies shall include, but not be limited to, bullying, COVID-19 protocol, dress code. If a camp/director/assistant director does not follow policy set by CCC, the Chair of the CCC will attempt to resolve the violation of the policy and if not successful will elevate the violation of policy to the Regional Staff Liaison.

Budget review - The CCC shall assist with development of budgets pertaining to the Maple Dell property and Camp and Conference Programming and shall receive monthly reports. This shall include, but not be limited to operational budgets, regional and summer staff budgets, endowment funds, capital expenditures, canteen funds and fundraising.

OTHER ADMINISTRATIVE OPERATIONS

Regional Staff Liaison - Maintain working relationship with CCINOH Regional staff person who will be responsible for administration of communication to and from the CCC and Camp and Conference development.

Communication - Develop procedures for transparent communication within the CCC and to the Region, working with the Regional Staff Liaison. This shall include, but not be limited to assisting with publicity for camp and conference programming, calendaring of events, and fundraising information.

Recruitment - The CCC shall be engaged in recruitment for all camp and conference programming.

Relationship Building - Maintain and build upon strong relationships with Regional staff, among individual camps and conferences, and local organizations.

Training - Assist individual camp and conference development of training on topics that will help Directors, Assistant Directors, and counselors be better prepared for specific circumstances, when necessary.

This Document will be reviewed annually. Document was approved 9-23-21

CCC Membership

Term is defined January- December, Elected at the October's monthly meeting. After hitting the term limit, an individual must take a one-year break from the committee before returning.

Chair (Voting Member) - Elected by the committee, affirmed by the Regional Church Council. Term is two years with an option for two terms. Held accountable by the committee, RCC, and the Regional Minister. This person can be a representative of committees or camps. To be chair you must have served one term prior.

Members of the committee (16 Members)

One representative from CYF- Selected by individual camp/commission and affirmed by the CCC. Held accountable by the Chair of the committee. Term is one year with an option to serve additional terms, three years maximum.

One representative from Chi Rho- Selected by individual camp/commission and affirmed by the CCC. Held accountable by the Chair of the committee. Term is one year with an option to serve additional terms, three years maximum.

One representative from Jr Camp- Selected by individual camp/commission and affirmed by the CCC. Held accountable by the Chair of the committee. Term is one year with an option to serve additional terms, three years maximum.

One representative from Advance Conference- Selected by individual camp/commission and affirmed by the CCC. Held accountable by the Chair of the committee. Term is one year with an option to serve additional terms, three years maximum.

One representative from Disciples Fellowship Retreat- Selected by individual camp/commission and affirmed by the CCC. Held accountable by the Chair of the committee. Term is one year with an option to serve additional terms, three years maximum.

One representative from Adult Conference- Selected by individual camp/commission and affirmed by the CCC. Held accountable by the Chair of the committee. Term is one year with an option to serve additional terms, three years maximum.

One representative from Grandparents Camp- Selected by individual camp/commission and affirmed by the CCC. Held accountable by the Chair of the committee. Term is one year with an option to serve additional terms, three years maximum.

One representative from RCC- Selected by individual camp/commission/Board and affirmed by the CCC. Held accountable by the Chair of the committee. Term is one year with an option to serve additional terms, three years maximum.

One representative from Regional Vision Team- Selected by individual camp/commission and affirmed by the CCC. Held accountable by the Chair of the committee. Term is one year with an option to serve additional terms, three years maximum.

One representative from Regional Finance committee- Selected by individual camp/commission and affirmed by the CCC. Held accountable by the Chair of the committee. Term is one year with an option to serve additional terms, three years maximum.

One representative from the local community- Selected by individual camp/commission/ local organization and affirmed by the CCC. Held accountable by the Chair of the committee. Term is one year with an option to serve additional terms, three years maximum.

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One representative from Anti-Racism commission- Selected by individual camp/commission and affirmed by the CCC. Held accountable by the Chair of the committee. Term is one year with an option to serve additional terms, three years maximum.

Two members at large from one of the other Ohio Regional committees. For Example - Ohio Black Pastors, Ohio Women's Ministries, etc.

Two at large representatives- Selected by the CCC Chair and affirmed by the CCC. Held accountable by the Chair of the committee. Term is one year with an option to serve additional terms, three years maximum.

Vacancies will be filled by the individual camp/commission and CCC Chair.

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